

# **CHESHIRE EAST COUNCIL**

## **REPORT TO: ENVIRONMENT AND PROSPERITY SCRUTINY COMMITTEE**

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<b>Date of Meeting:</b>	8 July 2009
<b>Report of:</b>	Borough Solicitor And Monitoring Officer
<b>Subject/Title:</b>	Work Programme

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### **1.0 Report Summary**

- 1.1 To consider further the items proposed for inclusion in the Committee's Work Programme and determine which items should be included in the Work Programme for the current municipal year.

### **2.0 Recommendations**

- 2.1 That the Committee agree its Work Programme.

### **3.0 Reasons for Recommendations**

- 3.1 It is good practice to agree a Work Programme to enable effective management of the Committee's business.

### **4.0 Wards Affected**

- 4.1 All

### **5.0 Local Ward Members**

- 5.1 Not applicable.

### **6.0 Policy Implications**

- 6.1 Not known at this stage.

### **7.0 Financial Implications for Transition Costs (Authorised by the Borough Treasurer)**

- 7.1 None identified at the moment.

### **8.0 Financial Implications 2009/10 and beyond (Authorised by the Borough Treasurer)**

- 8.1 Not known at this stage.

## **9.0 Legal Implications (Authorised by the Borough Solicitor)**

9.1 None.

## **10.0 Risk Management**

10.1 There are no identifiable risks.

## **11.0 Background and Options**

- 11.1 At the last meeting of the Committee, Members considered a list of potential items for the Work Programme that had been given a priority order at the Scrutiny briefing session held on 27 April
- 11.2 The Chairman and Vice Chairman have also met with the relevant Portfolio Holders and Seniors Officers to discuss the remit of the Committee and further items for the Work Programme.
- 11.3 The Committee is now invited to consider and determine a Work Programme, decide a priority order, agree timescales and methodology – for example, whether items should be dealt with by a Task/Finish Panel or at the main Committee etc.
- 11.4 To assist the Committee, each of the issue highlighted in the work programme should be assessed against the following criteria:
- Does the issue fall within a corporate priority
  - Is the issue of key interest to the public
  - Does the matter relate to a poor or declining performing service for which there is no obvious explanation
  - Is there a pattern of budgetary overspends
  - Is it a matter raised by external audit management letters and or audit reports.
  - Is there a high level of dissatisfaction with the service

If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

## **12.0 Overview of Year One and Term One Issues**

12.1 It is good practice to have a Work Programme for the Committee to consider and prioritise on a regular basis.

### **13.0 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

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